

CSB 497H1F CONTRACT
Summer 2020, Revised

Student Name:	Student #:	Supervisor:
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The CSB 497H1F course is designed for students with a considerable background in cell and molecular biology, physiology and bioinformatics. The normal expectation of a project course is that the student, aided and advised by the supervisor, will read relevant literature, and plan, execute, analyze and report on experimental or descriptive investigations on an appropriate topic. The project must be original work and a literature review alone is not acceptable. The purpose of this form is to outline in advance the expectations, rules and regulations associated with CSB 497 of the student and the supervisor. This will help to ensure the protection of the student and to maintain academic standards.

For summer 2020, the expectation of a project course is that the student, aided and advised by the supervisor, will read relevant literature, and plan, execute, analyze and report on online investigations of data available, or made available, online. The project must be original work and a literature review alone is not acceptable.

COURSE REQUIREMENTS

Before the course begins--

1. Each student is responsible for finding a professor within the Department of Cell and Systems Biology to supervise their project.
2. Once a supervisor has been found and the nature of the project discussed, this contract must be completed and submitted to the CSB Undergraduate Office for Departmental approval.
3. Enrollment of all students will be done through the CSB Undergraduate Office after the contract has been submitted and approved by the Department. **This form must be submitted by Friday, 1 May 2020.**

During the school year--

1. Supervisors must provide students with meaningful feedback on a significant amount of work **prior** to the last date to drop the course, **Tuesday, 1 June 2020**.

At the project end--

1. Each student must present a poster or oral presentation of their research to their lab.
2. Each project must result in a substantive written report. The final report and poster/oral presentation combined must be worth a **minimum** of 50% of the final grade. Of this, the **final paper** must be worth a **minimum of 35%** and the **presentation** is worth a **maximum of 15%**. The report must be submitted to the supervisor with an electronic copy to the Undergraduate Office in time for the supervisor to submit a critique and final grade.
3. The supervisor must submit by **Thursday, 18 June 2020** a final grade and a brief (approximately one-page) critique of the student's work outlining the strengths and weaknesses of the work, and a rationale for the mark. A copy of this is to be given to the student, and a copy to the Undergraduate Office for Departmental approval.
4. If the final report is in the form of a multi-authored manuscript, it must be accompanied by a statement signed by the supervisor and student describing the contribution made by the student.

PROJECT TITLE

MARKING SCHEME (Must include a minimum of 10% before the drop date – 1 June 2020)

Course Components	Due Date	% of Final Mark

PROJECT DESCRIPTION (The final line of the Project Description must be: "This project will be conducted fully online". Submitted contracts lacking this line will be returned for its addition.)

This contract is to janet.mannone@utoronto.ca with typed signatures. Keep in mind that **a typed signature will be deemed equivalent to an original signature.**

Student Name:	Student Number:
Email Address (utoronto address only):	Phone Number:
Student's Signature:	Date:

Supervisor's Name:	Email:
Supervisor's Signature:	Date:
Supervisor's Name:	Email:
Supervisor's Signature:	Date:

Departmental Approval:	Date:
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If at any time you feel that any aspect of this contract is not being fulfilled, please contact the Associate Chair for Undergraduate Affairs, Prof. Tony Harris, (416) 946-0873, tony.harris@utoronto.ca, RW 517.