

## Student:

Committee	
Supervisor	
Co-supervisor	
Committee Member / Chair	
Committee Member	
Committee Member	

### **Dates**

Start		Transfer (if applicab	le)	Defense	Defense		
Committee	1.	2.	3.	4.	5.		
Meetings	6.	7.	8.	9.	10.		

## Courses

Course	Date	Modules	Grade

Course requirements met? 

M.Sc. (0.5 credits) 
Ph.D. (1 credit)

## Progress

	Committee Meeting (one column per meeting)									
	1	2	3	4	5	6	7	8	9	10
Oral Communication										
Written Communication										
Research Progress										
Technical Skills										
Background Knowledge										
Critical Thinking										
Independence & Work Ethic										
Communication with Supervisor										
Overall Progress										
	1:unsatisfactory; 2:needs improvement; 3:good; 4:very good; 5:exceptional; SC: see comments (number evaluation also required) Comments required for ranks of 1 or 2									
	One 'unsatisfactory' in Overall Progress will invoke meeting with Graduate Chair Two 'unsatisfactory' in Overall Progress justifies dismissal from the program					air				

Committee meetings cannot be recorded without the written consent of the student and committee members.



# STUDENT SELF-ASSESSMENT

### Student:

Date:

- To be completed by the student prior to each committee meeting.
- Provide concise and specific answers (bullet points acceptable).
- Provide dates when appropriate.
- Use up to one additional page if necessary.
- Provide an updated CV to your committee along with this document.
- Student must bring to each committee meeting a copy of the Supervisory Committee Report from the prior meeting (except first committee meeting)
- 1. Major research accomplishments since last committee.
  - Make specific reference to the goals described in section 2. Leave blank for first meeting.
- 2. Specific goals for next meeting.
  - Include specific aims (experiments) and milestone (outcomes) you plan to accomplish.

- 3. Scholarships and Awards since last committee
- 4. Publications, Posters, Oral Presentations since last committee
- 5. Other Career Developments since last committee (optional)



## SUPERVISORY COMMITTEE REPORT

Date:

Thesis Title:

Committee Member	Signature

#### Comments

Have concerns from the previous meeting been addressed	d? □ Yes □ No □ Not applicable				
Date of next Committee meeting:					
The student has met with their committee in the absence of their supervisor(s): $\Box$ Yes $\Box$ No					
Student's Signature:	Date:				
<ul> <li>The student must bring the following to each committee meeting:</li> <li>The Ongoing Progress Report</li> <li>The Supervisory Committee Report from the prior meeting</li> <li>A completed Student Self-Assessment and a copy of the Student Self-Assessment from the prior meeting</li> </ul>					

• A new Supervisory Committee Report and a copy of the Supervisory Committee Report from the prior meeting

All committee meeting documents must be returned to Ian Buglass in RW424F following each meeting

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