Graduate Student Travel and Technology Grant Application 2020-2021 (St. George students)

Ph.D. students who maintain ‘good academic standing’ (i.e., passed PhD qualifying exams, and/or have had regular annual supervisory committee meetings) may receive up to $1,000 towards expenses associated with attending a conference for each year of enrollment, effective during the period beginning May 1st and ending April 30th. M.Sc. students can claim up to $400 from May 1st to April 30th while maintaining good academic standing. Reimbursement takes place after the conference. Graduate students in good standing can also apply to use these funds to towards improvement of their work-related hardware, buying needed educational and scientific software, and subscribing to online courses and certificates directly related to their research program. Send items to Ian Buglass, along with original receipts, credit card statements, and a copy of your abstract (for conferences) or a brief justification if requesting funds for a technology grant.

*Note that students can claim up to the maximum per diem meal allowances, but actual per diems are not provided: Canadian conferences - $11 (breakfast), $17 (lunch), $27 (dinner). Total daily maximum of $55 CAD USA or other international - $15 (breakfast), $22.50 (lunch), $37.50 (dinner). Total daily maximum of $75 CAD

Name: __________________________________________  Student number: __________________________

Email address: ______________________________________________________

Program: MSc (   )   PhD (   )  Supervisor: __________________ _______________________________

Name and location of conference: _____________________________________________________________

_________________________________________________________________________________________

Date of conference: ______________________________  Approximate number in attendance: ____________

Expenditures:

Travel: ______________________________________  Accommodation: _________________________________

Registration/other expenses: _______________________________  Total: _________________________________

Oral presentation (   )  Poster presentation (   )

Title of presentation: ________________________________________________________________________

_________________________________________________________________________________________

* Please attach a copy of your abstract along with this application.

Reimbursement to be issued to:

Student □
*If the student is to be reimbursed, please submit all relevant receipts to the CSB Graduate Office, and include an Expense Reimbursement Form (located on the CSB website at http://www.csb.utoronto.ca/graduate/current/forms-links

Supervisor □
An Expense Reimbursement Form does not need to be submitted if the payment is being issued to the supervisor.

________________________________________      _______________ ________________________
Student signature (required)          Supervisor signature (required)

Please return completed, signed applications to:

Ian Buglass, Graduate Office, Room 424-F, Ramsay Wright Building
25 Harbord Street, Toronto, ON M5S 3G5 (FAX: 416-978-8532) E-mail: ian.buglass@utoronto.ca