



Department of Cell & Systems Biology

Graduate Student Supervisory Committee Form

Student:

Committee

Supervisor	
Co-supervisor	
Committee Member / Chair	
Committee Member	
Committee Member	

Dates

Start Transfer (if applicable) Defense

Committee Meetings	1.	2.	3.	4.	5.
	6.	7.	8.	9.	10.

Courses

Course	Date	Modules	Grade

Course requirements met? M.Sc. (0.5 credits) Ph.D. (1 credit)

Progress

	Committee Meeting (one column per meeting)									
	1	2	3	4	5	6	7	8	9	10
Oral Communication										
Written Communication										
Research Progress										
Technical Skills										
Background Knowledge										
Critical Thinking										
Independence & Work Ethic										
Communication with Supervisor										
Overall Progress										

1:unsatisfactory; 2:needs improvement; 3:good; 4:very good; 5:exceptional;

SC: see comments (number evaluation also required)

Comments required for ranks of 1 or 2

One 'unsatisfactory' in Overall Progress will invoke meeting with Graduate Chair

Two 'unsatisfactory' in Overall Progress justifies dismissal from the program

Committee meetings cannot be recorded without the written consent of the student and committee members.



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STUDENT SELF-ASSESSMENT

Student:

Date:

- To be completed by the student prior to each committee meeting.
- Provide concise and specific answers (bullet points acceptable).
- Provide dates when appropriate.
- Use up to one additional page if necessary.
- Provide an updated CV to your committee along with this document.
- **Student must bring to each committee meeting a copy of the Supervisory Committee Report from the prior meeting (except first committee meeting)**

1. Major research accomplishments since last committee.

- Make specific reference to the goals described in section 2. Leave blank for first meeting.

2. Specific goals for next meeting.

- Include specific aims (experiments) and milestone (outcomes) you plan to accomplish.

3. Scholarships and Awards since last committee

4. Publications, Posters, Oral Presentations since last committee

5. Other Career Developments since last committee (optional)

